

**MINUTES OF A PUBLIC TELECONFERENCE MEETING (“MEETING”)  
OF THE BOARD OF DIRECTORS (THE “BOARD”)  
OF BRITISH COLUMBIA EMERGENCY HEALTH SERVICES (“BCEHS”)  
HELD ON THURSDAY, NOVEMBER 26, 2020  
AT 8:30 A.M.**

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**In Attendance:**

<b>Directors:</b>	Tim Manning, Chair Donisa Bernardo Robert Kiesman Sharon Stromdahl	Dr. Ken Bassett Suki Gill Chief Clarence Louie David Turchen	Lorianna Bennett Dr. Kerry Jang Gary Pooni
<b>Regrets:</b>	Sandra Martin Harris		
<b>Management:</b>	Benoit Morin Lexie Flatt Scott McNair Donna Wilson Cathy Prentice	Thomas Chan Michael Lord Dr. Maureen O'Donnell Susan Wannamaker	Jaci Edgeworth Kendra McPherson Ron Quirk

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**CALL TO ORDER**

Mr. Tim Manning, Board Chair, called the Meeting to order at 8:30 a.m. It was established that a quorum of the Board was present. Ms. Cathy Prentice was appointed recording secretary of the Meeting.

The Chair requested the Directors to declare any conflict with the agenda items. No declarations came forward.

**INDIGENOUS WELCOME**

The Chair welcomed Elder Gerry Oleman to provide the Indigenous Welcome for the meeting. The Chair advised Elder Gerry is of St'át'imc descent from Shalalth, BC. Shalalth means “by the Lake”. Elder Gerry has worked in human service since 1976. In addition Elder Gerry works with Indigenous Health at PHSA primarily in Aboriginal Youth Wellness and the San'yas Training platform.

**CHAIR ADDRESS TO THE PUBLIC**

The Chair provided an address to the public and expressed the Board's deep appreciation to the BCEHS staff for their efforts in these extremely challenging times.

The Chair advised Mr. Tom Chan, BCEHS and PHSA, Chief Operating Officer and Executive Vice President, will be retiring at the end of November after providing 17 years of service. On behalf of the Board, the Chair thanked for Mr. Chan's for his years of service and wished him well in his future endeavours.

**QUESTIONS FROM THE PUBLIC**

No questions from the public were received.

**AGENDA**

It was **MOVED** and **SECONDED** that the Board of Directors approves the Meeting agenda as circulated.

**1.0 APPROVAL OF THE MINUTES**

Motion

It was **MOVED** and **SECONDED** that the Board of Directors approves the minutes of the public Board meeting held September 17, 2020.

**2.0 NEW BUSINESS**

Meeting Closed to the Public

Ms. Donna Wilson, Executive Vice President, People, Diagnostic & Treatment Services advised of four items proposed for discussion at the upcoming non-public meeting of the Board.

Motion

It was **MOVED** and **SECONDED** that the Board of Directors approves that the four items described be placed on the agenda and discussed at the BC Emergency Health Services non-public Board meeting.

**3.0 BOARD COMMITTEE REPORTS**

3.1 Quality & Access

No report.

3.2 People & Governance

Mr. Robert Kiesman, Chair, People & Governance Committee advised of one item for information and one item for approval.

*For information*

Board of Directors Reference Manual Update

The Committee recommended deferral of the Board of Directors Manual review until completion of the Board Governance Refresh project.

*For approval*

Policy Updates

The Committee carried out its scheduled review of Board Guidelines and Policies. Changes to the Guidelines and Policies were explained in the accompanying briefing notes and discussed in Committee.

Motion

It was **MOVED** and **SECONDED** that the BCEHS Board approves that following Board Guidelines and Policies, in the form presented in the Meeting materials, with certain changes discussed at the meeting:

Influenza Prevention Policy;  
Board Meeting Guidelines;  
Board Committee Guidelines;  
Board Evaluation Policy;  
Code of Conduct and Conflict of Interest Guidelines;  
Board Record Retention Policy;  
Long Term Board Renewal Plan; and  
Board Orientation and Ongoing Education Program (previously known as Board Orientation and Ongoing Development).

3.3 Finance

Mr. David Turchen, Chair, Finance Committee, advised of one item for approval.

Direct Award Contracts

To address critical timing in relation to the execution of direct award contracts for both existing and COVID surge BC Emergency Health Services (BCEHS) aviation resources, the BCEHS Board Chair has reviewed and approved eight contracts. Prior to the contract submission to the Board Chair for review and approvals, the Ministry of Health was consulted and has confirmed operational funding and an approval for the direct awards to proceed.

Motion

It was **MOVED** and **SECONDED** that the BCEHS Board of Directors approves the execution

of the BCEHS aviation direct awards for the existing fixed wing fleet and COVID surge/sustainment air resources.

3.4 Audit  
No report.

3.5 Research  
No report.

**4.0 BUSINESS ARISING**  
None identified.

**5.0 NEXT MEETING**  
**Thursday, February 18, 2021 Location/Format to be confirmed.**

**6.0 TERMINATION**  
The meeting terminated at 8:55 a.m.